

I. Call to order – 1:04pm

II. Approval of the minutes October 9, 2015 - Kevin Railey moved, Joe Zawicki seconded. Minutes approved.

III. TEC Membership (12 minutes – 1:00-1:12)

A. Approval of the voting membership list

- a. Review of membership
- b. SoP – SLP – 17 _____?

B. Student and community reps

1. One teacher candidate from SOE (only one nominee - Courtney Blake) Vote of acclimation carries.
2. One teacher candidate from the other divisions. Please forward names for approval at the next meeting.

C. TEC representatives

1. Request that representatives report back to their respective chairs and teacher education colleagues and also encourage committee participation.
2. Request that each representative serves on at least one subcommittee – thank you!

IV. TEC Committees (25 minutes – 1:15-1:40)

- A. Assessment/Accreditation (Mary Todd) – Joe Zawicki is giving the sub-committee report. There is now a candidate permission form for formalizing the procedure for sharing students’ portfolios. See handout “TEC Assessment Update.” New policy is that candidate Taskstream accounts will be closed 90 days after program completion. They had been kept open as a precaution for edTPA. Kevin Railey asks for clarification on the Taskstream subscription. Once accounts are deactivated, there will be a more accurate reflection of enrollment.
- a. Kevin Railey mentions campus discussion of the costs spent on Taskstream: is there a less expensive alternative or are there other uses that it can be applied to?
 - b. Joe Zawicki comments on the usefulness of Taskstream as a staging tool for monitoring the work of teacher candidates.
 - c. Some discussion about requiring submission of edTPA as a program requirement, acknowledging the difference between submitting to Pearson and submitting locally. Limiting access to Taskstream might encourage students to submit to Pearson. Students can still access their work after they’ve been deactivated if they pay.

- d. Kevin Railey suggests discussing with the new CIO for ways in which Taskstream can be used more broadly across the campus beyond teacher ed.
 - e. Question of Taskstream's applications for CAEP. Now is the time to be thinking about the instruments and the technology that can be used for measurement.
- B. Faculty Development (Kathy Wood) - Jill Gradwell reports. The committee had a workshop on the new Social Studies toolkit project. Had the tenure and promotion workshop, it was a small crowd because there hasn't been a lot of new faculty hired March 10, 2016 will be another workshop about promotion to full professor, will be announced shortly.
- C. Field/Clinical Experiences (Kathy Doody) – Laura Klenk reports. Still in the process of revising the student teacher handbook. Handbook was not ready for NCTQ review. Mary Todd requests that the survey be used to review the field log, which is significant in meeting accreditation requirements. Log could be adopted unit-wide if its pilot with EXE is successful.
- D. Ad hoc Certification Process (Patty Recchio) – Recchio, McMillen, and Klenk took part in a panel discussion (UUP teacher education taskforce) with Regents (Cashin, Collins, and Chin) and John D’Gati. Laura Klenk remarks that it was a hopeful event regarding teacher education issues.
- E. Future Teachers Recruitment Committee (Kathy Woods) – Steve Macho reports. There was a meeting to discuss providing ST supervisors with more resources for recruitment. John Siskar will join the committee. Mary Todd states that this is something that it is important for accreditation to have documentation of these recruitment plans.

V. Certification Office update (10 minutes 1:40-1:50) – Patty Recchio reports on the edTPA taskforce meeting. They had a technology update from Ken Fujiuchi. Had the TS update from Mary Todd and discussed best practices for encouraging submission to Pearson. Next meeting is in early December during which they will discuss handling retakes in the eventual absence of the safety net. They ask that each department discuss how they would like to handle students who need to resubmit in order to bring those ideas together to determine if there should be a campus policy or keep it in the departments. If edTPA moves to professional certification rather than initial, it would help with the accreditation of advanced programs to increase opportunities for field experience. Also, last week Pell eligibility data was due for vouchers, which we will be receiving again.

VI. NCATE Coordinator (5 minutes – 1:50-1:55) – Can change this section to “CAEP” coordinator. Mary Todd reports. Modern and Classical Language has been trying a new edTPA model. Setting up folders for students to be automatically entered into their edTPA folders is complicated because the materials keep changing. Also, PEDs are no longer mandatory. But CAEP annual reports are getting more challenging, template will likely be out in January and will be submitted in April. Also, President Conway-Turner got the official accreditation letters,

there are no areas for improvement. It's going to be a process of development to respond to CAEP.

VII. CEURE/Educational Pipeline Initiatives update (5 minutes – 1:55-2:00) – John Siskar reports. Notification was received today that the grant for Lafayette was approved, so Buffalo State is the PD partner for Lafayette. Their new principal, Dr. Starkey is experienced and comes with a lot of innovative ideas. Middle Early College continues to grow. There was a productive roundtable this morning. Two afterschool programs are up and running. M&T Literacy program at school 45, as well as at West Buffalo Charter School. There are Service-Learning opportunities, and they both serve approximately 150 students.

VIII. TEUPAC Co-Director (5 minutes – 2:00-2:05) – Pixita del Prado reports. TEUPAC is still interested in reaching across the unit. The Teacher Tailgate on election day had over 90 attendees and exposed students to opportunities. For future tailgates, could high school students come in order to improve teacher recruitment. The recent PDS Consortium meeting was held at the zoo. Next meeting is at the Philips Sheridan building on DEC 4th, PD on high leverage practice' sponsored by Ken-Ton school district.

IX. Unit Head Representative (23 minutes – 2:05-2:28) Wendy Paterson reports – What are some ways that events such as the Trent event today can be promoted so that attendance is high. There is a waning in participation and there shouldn't be. Kevin Railey suggests extracurricular passports, perhaps campus-wide, with an incentive attached. Not a lot of new business connected to TEACH NY. There will be regional meetings to turn the council's advice to policy. More discussion of the successful meeting with the Regents last Friday. Challenges associated with DASA: It was enforced by the legislature and is now a graduation requirement, but there are students enrolled in the online music ed. program who have no intention of becoming NYS certified. Can there be an exemption for such students?

X. New Business

A. Dispositions – (from 4-28-2013) – Wendy Paterson discusses concern for the dismissal of students for dispositional reasons outside of the classroom. Fredonia has a policy that Dr. Paterson believes should be looked at and readopted by Buffalo State. Mary Todd states that the campus does have policy from Oswego. Dr. Paterson suggests that Mary Todd, Joe Zawicki, and Kevin Railey revisit this policy.

XI. Adjournment (2:30) Joe Zawicki moves to adjourn, Jill Gradwell seconds. Meeting adjourned at 2:29pm.